

# BLUE RIDGE ELEMENTARY SCHOOL SCHOOL IMPROVEMENT TEAM AGENDA

*“Dream, Believe, Become. Lead.”*

**Members:**

Callie Grubb	Principal	Ruth Ashe	5th Representative
Earl Pennington	Asst. Principal	Lora Miller	6 <sup>th</sup> Representative
Susie Korevec	Assistant Representative	June Neaves	Office Representative
Elizabeth Lauer	Enrichment Representative	Julie Little	Specialist Representative
Dedra Buchanan	K Representative	Katy Waddell	Instructional Coach
Heather Parsons	1st Representative	Suzanne Weaver	Parent Representative
Summer Severt	2nd Representative	Michelle Goodman	Parent Representative
Emily Roten	3 <sup>rd</sup> Representative	Tonya Blevins	EC Representative
Ashley Bowers	4 <sup>th</sup> Representative		

**Date: 7/30/18**

**Time: 9:00 am**

	Topics	I/D/A*	Desired Outcome	Person Responsible	SIT plan Focus Area
1	Vote on new roles	I, D, A	Vote on secretary and co-chair.  --Secretary--Lora Miller --Co-Chair--Summer Severt	All	
2	Review of 2017-2018 Data	I, D	Review data.  --We looked over test comparisons for 2012-2018. --Math is overall, lower across the school.	Callie Grubb	1, 2, 3

		<p>--ELA--5th and 6th are weaker areas.  --Math--4th, 5th and 6th are weaker areas  --Based on the Class Proficiency Scores, there are a few outliers in both directions for ELA, Math, TRC and Composite scores.  --It is predicted that there will be a rise in TRC scores due to most of the state getting rid of the writing component. Region 7 has decided to keep the writing component.</p> <p>Walk Through Data  --287 Walk through observations last year.  --88% content vocabulary was used.  --90% of the time, standards and objectives are posted.  --52% of the time, LIM language was used.  --Tier 2 and 3 vocabulary was used 42% of the time. This may strongly correlates with EOG data.  --We use this data to help guide our school improvement goals.</p> <p>Discipline  --2014-2015--391 office referrals  --2017-2018--94 office referrals</p>		
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			<p>--Possible changes in the library morning time. There may another duty added to the library to monitor.</p> <p>--First week of LIM expectations is very important in helping with future behavior issues.</p> <p>Attendance</p> <p>--Went up one percentage point compared to the previous year.</p>		
3	Title 1 Parent Survey	I, D	<p>Review data.</p> <p>--Parents prefer letters, planners, phone calls.</p> <p>--Parents like advanced notice for things that require money.</p> <p>--Parent nights should be used to discuss student progress.</p> <p>--Email newsletters.</p> <p>--Parents want parent teacher conferences.</p> <p>--More information about when PTO meets.</p> <p>--Quicker communication for behavior and academic issues.</p> <p>--Hands on activities that involve parents.</p> <p>--Don't wait until last minute to let parents know.</p> <p>--Keep calendars up to date.</p> <p>--Parents want PD on LIM and Autism, benefits of movements, writing help.</p> <p>--Proof read newsletters and emails prior to sending.</p>	Callie Grubb	1

			<p>--Member suggests that teachers highlight and discuss the parent handbook/calendar on Open House night.</p> <p>--Focus on ways that teachers will communicate with parents on September 20th.</p>		
4	Teacher Working Conditions Survey	I, D	<p>Review data.</p> <p>Areas of Focus</p> <p>--Non-instructional time being available for planning and collaborating.</p> <p>--Sufficient time to meet the needs of all students.</p> <p>--Teachers have a sufficient access to a broad range of professional support personnel.</p> <p>--Parents/guardians are influential decisions makers in this school.</p> <p>--Teachers have an appropriate level of influence on decision making in this school.</p> <p>--An appropriate amount of time is provided for professional development.</p>	Callie Grubb	
5	Review the SIP and update strategies	I, D, A	<p>Update goals as needed. Make sure the strategies we are using for each goal are up to date.</p> <p>--NC STAR--easy way to communicate. The plan is for this to start in December.</p>	Katy Waddell	1, 2, 3

		<p>--Goal 1--(Reading Comprehension) 57%-67%. We met this goal (72%) and it needs to be updated.</p> <p>--We would like to raise our composite (ELA, Math and Science) goal to 75%.</p> <p>--One thing to consider is that our goal will need to be 80% once MTSS is implemented in 2020.</p> <p>--K-2 and 3-6 feels that this goal will push them to strive for growth.</p> <p>--K-2 will have to be tracked through Math.</p> <p>--We spent some time discussing how to incorporate vocabulary (tier 2 and tier 3) into our goal. What can we do to create consistency across grade levels and content areas? What programs can we use to accomplish this? (Wordly Wise, Sandler, Words Their Way)</p> <p>--Mia Johnson is coming to work with us (2 times during September, 1 time in December) on creating a 90 minute block.</p> <p>Goal 2</p> <p>--94 office referrals last year.</p> <p>--We will compare 16-17 data.</p> <p>--We will drop the overall office referrals by 25%</p>		
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			<p>--It was suggested that e-tickets put in each teacher's mailbox so they have them handy. There was a lack of consistency. (Behavior team focus)</p> <p>--Based on student survey, students loved semester behavior reward and Fun Friday/Marvelous Monday, and trips,</p> <p>--Students felt that AR helped them to grow the most.</p> <p>--Students also loved tech programs (brainpop, prodigy, quizlet, etc) and technology devices.</p> <p>--Teachers would like to have a running list of who has been to the Leader In Me breakfast. Summer mentioned that she took a picture of her students who received the LIM breakfast as another way to encourage students.</p> <p>Goal 3--Student communication data increased by 10%.</p> <p>--Mrs. Grubb noticed a lot of informal discussions during walk through observations. We need to focus on formal presentation.</p> <p>--We decided to re-word the goal so that it includes student voice through presentation.</p>		
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			<p>--Member suggest--"The Eighth Habit"--book. She suggested a book study.</p> <p>--There may be a way to incorporate ways for students to find their voice into PD.</p> <p>--September 20th--Students could lead the make and take.</p>		
6	Title 1 Engagement Plan	I, D, A	<p>Review document and make any necessary changes.</p> <p>--Annual Meeting--Open House--August 16th @ 6:15 Member suggested that we sign the compact that is in the handbook before sending it home.</p> <p>--September 20th--Parent Involvement Workshops--Dream Big Parent Night--5:30-7:30. Students and teachers will present on ELA and math curriculum. (Make and Take)</p> <p>--January 31st--Rock On--Art Night--Student art will be on display, Literacy Express activities.</p> <p>--Choral Festival is December 4th at ACHS--7:00 PM.</p>	Katy Waddell	1
7	Digital Data Card	I	<p>Introduce the data card and how we will use it.</p> <p>--Once we split into groups, we can change/make suggestions as to what we want on the digital data card.</p>	Callie Grubb	1

8	Work Session	D, A	<p>We will break into teams and create or review documents for each SIP goal.</p> <p>Group 1--Digital Data Cards  --Create one sheet per grade level for reading and math.  --Member will create a column for homeroom for all grades and add TRC/composite columns for K-2.  --We will work on a way to use this data from year to year so that they don't have to re-typed.</p> <p>Group 2--LIM Days  --First 10 days (Kindergarten)  --First 5 days (1st-6th)  --Personal WIG, Academic WIG, Classroom Mission Statement, etc.  --Member will send out an updated checklist of things that should be completed at the beginning of the school year.  --Continue inverted triangle but may not be posted until after first month.</p> <p>Group 3--Updating forms  Walk Through Form  --Reworded 'common core' to 'state standards'.  --"Standards are made clear to students."</p>	All	1, 2, 3

9	Questions or concerns	D, A	<p>Share any questions or concerns you have.</p> <p>--Member stated that it was important for teachers/representatives to know they can bring things they are concerned about to SIT.</p>	All	
10	Parent Ideas	I, D	<p>Katy will share ideas from Dana Powell.</p> <p>--Dana would like to bring in students (high school/college aged) to speak to the students about cultural differences and how they have become leaders in their communities.</p> <p>--Teachers--Would there be a way to work it into club time? Could we incorporate students from ACHS? Could we have a multi-cultural fair? Could Mrs. Little's students help organize it?</p> <p>--Dana also had questions about bringing in a Spanish speaking program. She suggested for this to be an after school program.</p> <p>--Teachers-We could see this being a possibility after school. Would Mrs. Evans have any information? One idea is to possibly bus students to the library after school to allow</p>	Katy Waddell	3

			students from other schools to attend. We would love to have Dana at our next meeting to discuss both of these.		
11	Schedule next MTSS module	I, D, A	We need to plan when we will complete our next module.  --May need to wait on the next modules due to them being short and hard to apply at this time. --2.1 probably needs to be done by the end of the first 9 weeks.	Tonya Blevins	1, 2
12	Select SIT meeting dates	D, A	We will decide meeting dates for this school year.  --All meetings will start at 3:25 --August 27th --September 10th --October 8th --November 19th --December 10th --January 14th --February 11th --March 11th --April 8th --May 13th --June??	All	

\*I/D/A – Information/Discussion/Action

*“A LEADER is someone who demonstrates what’s possible.” -Mark Yarnell*