**ASHE COUNTY BOARD OF EDUCATION**

**ENDOWMENT FUND**

**GRANT APPLICATION**

2025



**Remember the following guidelines while completing the application:**

* Projects that are ongoing year after year are more likely to be funded than a project request for only one year
* Projects that serve a large number of students are more likely to be funded
* Make sure project is innovative, meets the needs of students served and provides what your school cannot
* Place your cursor within the **[ ]** to begin typing (**applications must be typed**)
* Your responses must fall within the allowable number of words
* Responses should be well-written with each area clearly defined and detailed
* Correct spelling and grammar are a must
* Proofread application for errors (spelling, grammar and mathematical figures). Errors will lower the total score
* Please do not use acronyms unless they are explained in the narrative (non-school personnel may be evaluating these grant applications and would not be familiar with school lingo)
* Under section IV Budget and Funding be sure:
  + to include the description/names of the items you are requesting (part/model numbers are insufficient)
  + to indicate if the items requested are mandatory for implementing your grant project
  + to specify an amount if partial funding is checked
  + maximum award per Endowment Fund Grant is **$1,500.00**
* Please note that the 2025 grants will be implemented during the 2025/2026 school year.
* Evaluation of your proposal/project is required once it is completed. An evaluation form will be provided for you to complete

**Please print the completed application and ask your principal to review and sign it. Send the application to Rhonda Smith, Liaison, ACS Endowment Board Fund, at the Central Support Services office via email (**[**rhonda.smith@ashe.k12.nc.us**](mailto:rhonda.smith@ashe.k12.nc.us)**). Or, you can send via school mail or hand deliver your application to Central Support Services by March 17, 2025, at 5 PM.**

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**Endowment Fund Grant Application**

**2025**

1. Applicant Information

**Project Name:**

**Name(s) of Applicant(s):**

**Date Submitted:**

**School Name:**

**School Phone Number:**

**E-mail Address(es):**

**Amount Requested:**

1. Project Overview

**Project Name:**

**Amount requested:**

**Curriculum area:**

**Number of students to benefit from project; please elaborate if necessary.**

**Project Summary: Please give a concise description of what your project entails. (50 words or less)**

III. Detailed Information

**A. Population -** Describe students and the number to be served, including grade levels. You may include demographics. **(100 words or less)**

**B. Goals** - What are the goals or objectives of the project? What outcomes do you hope to achieve from this project?

**(200 words or less)**

**C. Needs & Benefits** - How will the project address students' needs and provide ongoing benefits?

**(200 words or less)**

**D. Creativity** - Describe creative and innovative elements of the project. **(200 words or less)**

**E. Implementation** - Describe the implementation plan and schedule of activities. Include a general timeline if possible. **Please note that the 2025 grants must be implemented during the 2025/2026 school year**. **(200 words or less)**

**F. Evaluation** - How will you evaluate the success of your project referring to A through E above? **(200 words or less)**

IV. Budget and Funding

**Itemized Project Budget** (Required)

**Please note** that public schools do not have to use "State Contract" to purchase your budget items, should

your request be funded. **Remember to include shipping and handling charges as well as any applicable taxes**.

Reminder: Maximum award per Endowment Fund Grant is $1,500.00

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| --- | --- | --- | --- | --- |
| Quantity | Description | Unit Cost | Mandatory Items  (Yes/No?) | Total Cost |
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|  | **Applicable Shipping Charges** |  |  |  |
|  | **Applicable Taxes** |  |  |  |
|  | **Total** |  |  |  |

**Amount requested: $**

**Are you applying for additional funding for this project from other sources? Yes No No**

**If so, how much and from whom?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Will you accept partial funding for your project? Yes No**

**Explain**

**Minimum grant amount needed to implement this project: $**

***- continued -***

**Comments (100 words or less)**

**V.** Applicant Guarantee

**(please check)**

**I am an educator in a North Carolina certified K-12 school**

**This grant request does not request money for salaries or professional development**

**If awarded this grant I understand I will be required to provide an evaluation once the project has been completed, but no later than June 1, 2026**

**This application has been reviewed and approved by the principal of this school**

**Primary Grant Writer Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Principal Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**